

Supplemental Items for Council

Tuesday, 5 March, 2013 at 6.30pm
in Council Chamber Council Offices
Market Street Newbury

Part I

Page No.

17. **Revenue Budget: 2013/14 (C2502)**

1 - 22

To consider and recommend to Council the 2013-14 revenue budget.

Andy Day
Head of Strategic Support

For further information about this item, or to inspect any background documents referred to in Part I reports, please contact Moira Fraser - Tel: 01635 519045 - Email: mfraser@westberks.gov.uk
e-mail: mfraser@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk

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If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.



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Agenda Item 17.

Title of Report:	2013/14 Budget Amendment by the Liberal Democrat Group
Report to be considered by:	Council
Date of Meeting:	5th March 2013
Forward Plan Ref:	n/a

Purpose of Report: To present alternative proposals for 2013/14 from the Liberal Democrat Group for consideration by Council.

Recommended Action: To agree the alternative proposals for the 2013/14 budget.

Reason for decision to be taken: To protect a valued service to the elderly in the community, protect the viability of independent traders and the retail sector in Newbury and help maintain and improve the standards of the schools in the district and to achieve a 0% rise in the Council Tax.

Other options considered: n/a

Key background documentation: The proposed revenue budget for 2013/14 as proposed by the Conservative Group.

The proposals contained in this report will help to achieve all the Council Strategy priorities and principles by:
Protecting the most vulnerable people in the community and the viability of traders in the town centre.

Portfolio Member Details

Name & Telephone No.:	Councillor David Rendel
E-mail Address:	drendel@westberks.gov.uk
Date Portfolio Member agreed report:	26 th February 2013

Contact Officer Details

Name:	Gillian Durrant
Job Title:	Executive Group Support (Liberal Democrats)
Tel. No.:	01635 519097
E-mail Address:	gdurrant@westberks.gov.uk

Implications

Policy: None

Financial: See Section 6 for the S151 Officer's comments

Personnel: The staffing implications are set out in Appendix B

Legal/Procurement: None

Property: Amendments proposes a small reduction in the maintenance budget

Risk Management: These proposals exchange the possibility of a further Freeze grant being given to WBC in 2014/125 and 2015/16 for the certainty of a same size Freeze grant for WBC in 2013/14 and 2014/15.

Equalities Impact Assessment: See Appendix A

Is this item subject to call-in?	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval	<input checked="" type="checkbox"/>	
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>	
Delays in implementation could compromise the Council's position	<input type="checkbox"/>	
Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months	<input type="checkbox"/>	
Item is Urgent Key Decision	<input type="checkbox"/>	
Report is to note only	<input type="checkbox"/>	

Executive Summary and Report

1. Introduction

1.1 The following amendments to the proposed 2013/14 budget are designed to protect a valued service to the elderly in the community, protect the viability of independent traders in Newbury and improve the standards of the schools in the district. Additionally, recognising that many residents will not have received increases in their income in line with inflation, we propose to freeze Council Tax for 2013/14, and take the £750,000 grant for each of the next two years as offered by the Government.

2. Proposals

2.1 In order to achieve this Council will:

- Recruit 2 school improvement advisors at a cost of £116,000
- Not introduce on-street parking charges in Newbury, thereby losing estimated income of £30,000 (£25,000 net of the capital charge against revenue)
- Retain the second Handyman for the elderly at a cost of £32,000

2.2 This programme will cost an additional £173,000 in revenue, offset by £364,000 of extra savings and additional income, £200,000 from general reserves and £359,000 from the Economic Downturn Provision. This will be provided by taking the savings and disinvestment measures listed in Appendix B.

3. Reserves

3.1 The position of the main usable reserves after the Lib Dem proposals are adopted would be as follows:

General Reserves	£6,100,000
Medium Term Financial Volatility Reserve	£1,500,000
Waste Reserve	£300,000
Economic Downturn Provision	£537,000
Adult Social Care Reserve	£750,000
Total Available Reserves	£9,187,000

3.2 This assumes that the month 9 underspend will not increase by year end. This would be very unusual. The average increase in the difference between the budget and the net expenditure of the Council during the final quarter of each year over the last three years was £327,000.

3.3 The administration's proposals include using £650,000 from reserves to cover their budget for next year.

4. Equalities Impact Assessment Outcomes

We do not believe any of the relevant groups will be adversely affected by the measures in this amendment.

5. Conclusion

5.1 These amendments to the Council's budget will achieve the following for the people of West Berkshire:

- (1) An additional Government grant of £1.5million over the next two years.
- (2) Provision of two educational specialists to work with schools in danger of falling into Ofsted categories of Requiring Improvement or Special Measures.
- (3) The cancellation of proposed on street parking charges in Newbury which would damage the local economy.
- (4) Help for the elderly in our community, which would assist them to continue living independently in their own homes; a stated aim in the Council Strategy.

6. s151 Officer opinion on proposed budget amendment

The proposed amendments contain stopping a number of savings in the original budget proposals along with proposing a new investment in education, with a net additional cost of £173k and funding these by a range of new saving proposals totalling £364k, leaving a balance to be funded by reserves totalling £559k to deliver a council tax freeze.

The proposed amendments present an increased level of risk given the proposed use of reserves to deliver ongoing spending commitments. Also, other savings outlined in Appendix B are considered to present some additional risk in their delivery. This increased level of risk will have to be addressed in the short term with an increased use of reserves and in the medium term with compensating on-going savings estimated to be an additional £560k for 2014/15 and £750k for 2015/16 of the MTFs on the basis that all other assumptions used in this model remain equal. However, the proposed amendments do not present an unacceptable level of risk in the short term for the 2013-14 budget.

Appendices

Appendix A – Equality Impact Assessment – Stage 1

Appendix B - Liberal Democrat Group Amendment to the 2013/14 Budget

Appendix C - Car Park Charges Proposed for 2013-14

APPENDIX A

Equality Impact Assessment – Stage One

Name of item being assessed:	2013/14 Budget Amendment by the Liberal Democrat Group
Version and release date of item (if applicable):	
Owner of item being assessed:	Cllr David Rendel
Name of assessor:	Gillian Durrant
Date of assessment:	25.2.13

What are the main aims of the item?
To protect a valued service to the elderly in the community, protect the viability of independent traders in Newbury and improve the standards of the schools in the district.

2. Note which groups may be affected by the item, consider how they may be affected and what sources of information have been used to determine this.
 (Please demonstrate consideration of all strands – age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)

Group Affected	What might be the effect?	Information to support this.

Further comments relating to the item:
 We do not believe any of the above groups will be adversely affected by the measures in this amendment

Result (please tick by clicking on relevant box)	
<input type="checkbox"/>	High Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/>	Medium Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/>	Low Relevance - This needs to undergo a Stage 2 Equality Impact Assessment
<input type="checkbox"/>	No Relevance - This does not need to undergo a Stage 2 Equality Impact Assessment

Liberal Democrat Group Amendment to the 2013/14 Budget

	Cut/Additional Income proposed in Administration Budget	Lib Dem Proposals: Amounts to be retained
Education and YP		
2 X School improvement advisors		116000
Adult Social Care		
Reinstate service dis-investment – Handy man	32000	32000
Highways and Transport		
On Street Parking Charges (net) in Newbury	25000	25000
Total	57000	173000
The spending above will be funded as follows:		
Car Parking Charges – see Appendix C		128000
Replacing some Library Assistants with volunteers (assumes a 1 st July implementation after staff consultation)		37000
Internet Charges in Libraries		15000
Chief Executive Contingency fund		30000
Additional income from Utilities/fines from highways		40000
Income from Mobile phone re-charging		9000
Reversal of Accruals		55000
Property Maintenance reduction		50000
Total		364000
Balance of Savings		191000
Make-up of £750,000 savings required to reduce the council budget increase to £0 in order to qualify for the £1.5M Government grant:		
	Balance of Savings (see above)	191000
	From General Reserves	200000
	From the Economic Development Fund	359000
	Total	750000

Liberal Democrat Amendment to 2013-14 Budget - Appendix C Car Park Charges Proposed for 2013-14

Newbury (Central)

<u>Up to (hours)</u>	<u>Charge (£.p)</u>
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1	0.90
2	2.00
3	3.40
4	5.00

Then £4 per additional 2 hours, with appropriate cut-off points for short-term car parks in line with the current scheme, but with maximum of £15 for all day parking.

Evening	1.00
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<u>Outer</u>	<u>Charge (£.p)</u>
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2	1.50
4	4.00
Over 4	6.00
Evening	1.00

Coach Park

Up to 2 hours	5.00
Over 2 hours	10.00

Season

Quarterly (Kennet Centre)	£400
Quarterly (Northbrook)	£350
Annual (Northbrook)	£1,000
Quarterly (Newbury General)	£400
Annual (Newbury General)	£1,150

All other charges in line with the Conservative proposals

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Description	2012/13 Fee	2013/14 Proposed Fee	
Planning Applications			
Building Regulation Applications			
Demolition Notice	£212.00	£217.90	
Property Search Fee	£26.50	£27.20	
Highways and Transport			
Highways Act Charges:			
Vehicular Crossing (S.184)	£93.00	£96.00	
Skips on the Highway (S.139)	Initial fee	£35.00	£36.00
	per week	£42.00	£45.00
Scaffold/hoarding on the Highway (S.169/172)	Initial fee	£66.00	£68.00
	per week	£42.00	£44.00
Tables and Chairs on the Highway (based on number of Chairs) (S.115)	1 to 10	£168.00	£173.00
	11 to 26	£280.00	£288.00
	27+	£560.00	£576.00
Storing Materials on the Highways (S.171)	Initial fee	£62.00	£65.00
	per week	£23.00	£24.00
Temporary Excavation in the highway (S.171)	£80.00	£85.00	
Cranes, machinery, structure on the highway (S.178)	£42.00	£125.00	
Per Necessary inspection		£50.00	
Other Licences and Charges:			
Streetworks licence (S.50 NRSWA)	£195.00	£205.00	
Utility Works Inspection (NRSWA/TMA)	£50.00	£50.00	
Temporary Traffic Regulation Orders Section 14(1)	£552.00	£568.00	
Temporary Traffic Regulation Orders Section 14(2) & Section 21 of PTCA	£59.00	£61.00	
Tourist / Direction signs	£424.00	£436.00	
Signs / Signals damaged by Road Traffic Accident	£354.00	£364.00	
Provision of recorded injury accident Data	£105.00 + £30.00 per additional block of up to 10 accidents	£110.00 + £35.00 per additional block of up to 10 accidents	
Provision of Traffic Data	£100.00	£102.80	
	£80.00	£82.20	
	£60.00	£61.70	
Access Protection Marking	£100.00	£103.00	
Sewerage treatment property charge	£308.30	£317.00	
Fixed Penalty Charge (Utility Companies) NRSWA/TMA	£120/£80	£120/£80	
Events/Promotions on the Public Highway	£100.00 to £1,000.00 per day	£100.00 to £1,000.00 per day	
Cycle Training	£40.00	£40.00	

Notes
Government set fees
Legal requirement that fees should be set at a self-financing level.
Nationally agreed fee - No Change
Excludes agency and advertising costs.
Officer time to process and inform statutory consultees of emergency road closures.
Officer time for designing, ordering and supervision costs for signs.
Officer time for making safe damaged signs and arranging replacement signs.
Cost per request for up to and including 10 recorded injury accidents). There will be a further charge of £35.00 for up to each additional block of 10 recorded injury accidents (eg 11-20 accidents would cost £145.00; 21-30 accidents would cost £180.00 etc).
Cost per request per site for data up to 1 year old.
Cost per request per site for data up to 3 years old.
Cost per request per site for data over 3 years old.
Applicable to properties not connected to mains drainage but to WBC owned sewerage treatment plants.
Nationally agree fee - £120 discounted to £80 if paid within 29 days.
Cost will vary depending on size of event/promotion and whether the organiser is marketing/selling etc. Non profit making events/promotions benefiting the community & charitable events will not usually be charged a fee unless it is necessary to cover our costs.
This is the fee that we have to pay Bikeability Trainers per pupil that we need to be reimbursed for.

Description		2012/13 Fee	2013/14 Proposed Fee
Long Stay Car Parks = Northcroft Lane West, Newbury Football Club and Market Street staff car park (Saturday's only)			
Up to 2 hours		£1.50	£1.50
Up to 4 hours		£3.00	£3.00
Over 4 hours		£5.00	£5.00
Evening Charge (not Northcroft Lane West)		£1.00	£1.00
Goldwell Park			
Up to 4 hours		£1.00	£1.00
Over 4 hours		£2.00	£2.00
No Evening Charge			
Coach Park			
Up to 2 hours		£4.00	£4.00
Over 2 hours		£8.00	£8.00
Evening charge		£1.00	£1.00
Newbury Car Park Charges (Sunday)			
All car Parks			
Daily charge up to 6.00pm		£1.00	£1.00
Evening charge from 6.00pm		£1.00	£1.00
Newbury on-street Charges (Mon to Sat inc Bank Holidays)			
Northbrook Street (west side) - either side of Albert Road	30 Mins	n/a	Free
Broadway (east side)- near Clock Tower	1 hour		£1.00
Cheap Street (west side)			
Kings Road West			
Bartholomew Street			
Newtown Road (north of St John's Road) West Mills	30 Mins	n/a	Free
	1 hour		£1.00
	2 hours		£2.00
Pelican Lane (west side)	30 mins	n/a	Free
	1 hour		£1.00
	2 hours		£2.20
Newtown Road (south of St John's Road) -west side	2 hours	n/a	£1.00
	4 hours		£2.00
	over 4 hours		£3.00
Catherine Road and Link Road	2 hours	n/a	£1.00
	4 hours		£2.00
	over 4 hours		£3.80
Station Road (existing)	2 hours	n/a	£1.00
	4 hours		£2.00
	over 4 hours		£3.80
Old Bath Road (south side) west of Leys Gardens	2 hours	n/a	50p
	4 hours		£1.00
	over 4 hours		£1.50
Faraday Road area	30 mins	n/a	Free
	2 hours	n/a	50p
	4 hours	n/a	£1.00
	over 4 hours	n/a	£1.50

Notes
No increase although now includes Bank Holidays
No increase although now includes Bank Holidays
No increase although now includes Bank Holidays
No increase
No increase
A 6 week consultation period will operate between 21 January and 1 March 2013. Responses will not have been fully assessed by the 5 March Council meeting. The Portfolio Member and Head of Highways and Transport will therefore be authorised to make minor changes to the schedule arising from the consultation and to subsequently implement.
New charge
New charge
New charge
New charge Pay by phone only
New charge
Increase for over 4 hours from £3.50. Comparable charge at Newbury Railway Station is £3.90
New charge Pay by phone only
New charge Pay by phone only

Description	2012/13 Fee	2013/14 Proposed Fee
Newbury On-Street Charges (Sunday)		
See note for details	n/a	£1.00
Newbury Season Ticket Prices:		
Kennet Centre:		
Per Quarter	£260.00	£260.00
Northbrook MSCP:		
Per Quarter	£270.00	£270.00
Per Annum	£850.00	£850.00
Newbury "General":		
Per Quarter	£270.00	£270.00
Per Annum	£900.00	£900.00
Out of Newbury Car Park Hourly Rates:		
Hungerford: Church St and Station Road		
Up to 1 hour	£0.50	£0.50
Up to 2 hours	£0.90	£0.90
Up to 3 Hours	£1.10	£1.10
Up to 4 Hours	£1.20	£1.20
Over 4 hours	£2.40	£2.40
Hungerford High Street		
Up to 1 hour	£0.50	£0.50
Up to 2 hours	£0.90	£0.90
Over 2 hours	£5.40	£5.40
Pangbourne Station Road:		
Up to 1 hour	£0.50	£0.50
Up to 2 hours	£0.90	£0.90
Up to 3 hours	£1.10	£1.10
Over 3 hours	£5.40	£5.40
Pangbourne River Meadow		
Up to 1 hour	£0.50	£0.50
Up to 2 hours	£0.90	£0.90
Up to 3 hours	£1.10	£1.10
Up to 4 hours	£1.20	£1.20
Up to 8 hours	£2.40	£2.40
Over 8 hours	£5.40	£5.40
Thatcham Kingsland Centre		
Up to 1 hour	£0.50	£0.50
Up to 2 hours	£0.80	£0.80
Up to 3 hours	£1.00	£1.00
Over 3 hours	£2.40	£2.40
Thatcham Gilbert Court		
Up to 1 hour	Free	Free
Up to 2 hours	£0.50	£0.50
Up to 3 hours	£0.80	£0.80
Over 3 hours	£2.00	£2.00

Notes
Standard daily charge of £1.00 at all locations where on-street charging applies. The 30 minutes free parking will be retained at all locations where it applies Monday to Saturday as will the 50p charge for up to 2 hours parking at the two locations where it applies (Old Bath Road and Faraday Road).
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase

Description	2012/13 Fee	2013/14 Proposed Fee
Thatcham Burdwood Centre		
Up to 2 hours	Free	Free
Up to 3 hours	£0.80	£0.80
Over 3 hours	£2.00	£2.00
Thatcham Station		
Off Peak (arrival after 10.00 am and return by midnight same day and up to 24 hours Saturdays and Sundays)	£1.60	£1.60
Up to 24 Hours Monday to Friday (arrival before 10.00 am)	£3.00	£3.00
Theale Main		
Up to 2 hours	£0.50	£0.50
Over 2 hours	£0.90	£0.90
Theale West		
Up to 1 hour	£0.40	£0.40
Up to 2 hours	£0.70	£0.70
Over 2 hours	£5.40	£5.40
Out of Newbury Season Tickets		
Hungerford		
Per Quarter	£90.00	£90.00
Annual	£315.00	£315.00
Pangbourne		
Per Quarter	£120.00	£120.00
½ year	£235.00	£235.00
Annual	£370.00	£370.00
Theale - Annual	£130.00	£130.00
Environmental Protection		
Trading Standards		
Weights and Measures Fees (per hour)	£54.45	£56.90
Explosives Licenses / Registrations		
Poisons:		
Initial Registration	£31.72	£33.15
Re-registration	£17.22	£18.00
Change of Details	£8.00	£8.36
Fireworks Licence – All Year Sales		
	£500.00	£500.00
Motor Salvage Operators	£97.50	£100.20
Motor Salvage – Production of Records	£14.60	£15.00
Buy With Confidence / Approved Trader Scheme:		
<10 employees	£111.80	£114.90
10+ employees	£223.60	£229.90
Support with Confidence:		
Individual Supplier / 1-5 employees	£52.30	£53.80
Businesses 5-20 employees	£104.50	£107.40
Businesses >20 employees	£261.30	£268.60
Business Advice Courses		
Business Advice (primary authority)	£20.90	£21.50
Petroleum Licensing Fees	£35 per hr	£36 per hr
Performing Animals Registration Act 1925 per registration	£35.90	£36.90

Notes
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
No increase
LACORS(LER) No longer in existence Set by Legislation
LACORS no longer in existence
maximum allowed by law
All disbursements charged at cost
All disbursements charged at cost
All disbursements charged at cost
As above except fee reduced to £50 if registered with confidence
As above except fee reduced to £50 if registered with confidence
Reduced by 50% if using own premises

Description		2012/13 Fee	2013/14 Proposed Fee
Waste Services:			
Special Collection Charges (Bulky Household Collection)			
Normal (within 7 days)		£32.00	£33.00
Within 7 days by appointment outside property		£50.00	£51.50
Within 7 days by appointment inside property		£60.00	£61.50
Asbestos		£30.00	£31.00
Provision of wheelie bin		£40.00	£25.00
Collection of garden waste for year (scheduled)		£40.00	£35.00
Removal of fly tipping on private land			P.O.A
Removal of graffiti up to 2m ² area		£30.00	£31.00
Food and Nutrition Training:			
Level 2 Award in Nutrition		£69.00	£71.00
Food Hygiene Training:			
CIEH Level 1		£35.00	£36.00
CIEH Level 2		£69.00	£71.00
CIEH Level 3		£296.00	£304.00
Anti-Social Behaviour Act:			
High Hedges Fee (Class A – Fee Discretionary)		£719.00	£739.00
Licences, Registrations and Similar Consents:			
<i>Licensing Act 2003:</i>			
Premises Licence – “one off” fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee)			
Band A – RV up to 4300		£100.00	£100.00
Band B – RV 4300 to 33000		£190.00	£190.00
Band C – RV 33001 to 87000		£315.00	£315.00
Band D – RV 87001 to 125000		£450.00	£450.00
Band E – RV 125001 and above		£635.00	£635.00
<i>Premises Licence – Annual Fee (Class B – Statutory Fee)</i>			
Band A		£70.00	£70.00
Band B		£180.00	£180.00
Band C		£295.00	£295.00
Band D		£320.00	£320.00
Band E		£350.00	£350.00
Personal Licence - (Class B – Statutory Fee)		£37.00	£37.00
Temporary Event Notices (TEN's) - (Class B – Statutory Fee)		£21.00	£21.00
Gambling Licenses			
Casinos (small)	New Application	£7,500.00	£7,500.00
	Annual Fee	£3,750.00	£3,750.00
Bingo Clubs	New Application	£2,625.00	£2,625.00
	Annual Fee	£750.00	£750.00
Betting Premises	New Application	£2,250.00	£2,250.00
	Annual Fee	£450.00	£450.00
Tracks	New Application	£1,875.00	£1,875.00
	Annual Fee	£750.00	£750.00
Family Entertainment Centres	New Application	£1,500.00	£1,500.00
	Annual Fee	£562.00	£562.00
Adult Gaming Centres	New Application	£1,500.00	£1,500.00
	Annual Fee	£750.00	£750.00
Lotteries and Amusements	New Application	£40.00	£40.00
	Annual Fee	£20.00	£20.00

Notes
actual fee used for part of 12/13 was £25 12/13 fee was £20 for 7 month service
Applies across both LAs
Applies across both LAs
Applies across both LAs
Separate listing for Wokingham
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Separate listing for Wokingham
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Statutory -no increase.
Separate listing for Wokingham
Set at 75% of Statutory Maximum -no increase.
Set at 75% of Statutory Maximum -no increase.
Set at 75% of Statutory Maximum -no increase.
Set at 75% of Statutory Maximum -no increase.
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Set at 75% of Statutory Maximum -no increase.
Set at 75% of Statutory Maximum -no increase.
Set at 75% of Statutory Maximum -no increase.
Statutory -no increase.
Statutory -no increase.
Separate listing for Wokingham

Description	2012/13 Fee	2013/14 Proposed Fee
Sex Establishments – (Class A – Fee Discretionary)	£5,518.00	£5,518.00
Street Trading Consents – (Class A – Fee Discretionary)	£2,221.00	£2,221.00
Street Trading Consents – (Class A – Fee Discretionary)(seasonal consent)	£1,111.00	£1,111.00
<i>Skin Piercing Registrations (one off registration) – (Class A – Fee Discretionary)</i>		
Individual	£125.00	£129.00
Premises	£249.00	£256.00
Joint Application	£341.00	£351.00
<i>Animal Licences – (Class A – Fee Discretionary)</i>		
Dog Breeding Establishments	£163.00	£168.00
Animal Boarding Establishments	£429.00	£441.00
Pet Shops	£249.00	£256.00
Dangerous Animal Consent	£583.00	£599.00
Zoo Licences	£1,840.00	£1,892.00
Riding Establishments (1 to 5 horses)	£284.00	£292.00
Each additional 10 horses or part	£97.00	£100.00
Civil Marriages Licences		
<i>Private Water Supplies (Statutory Maximums stated) Hrly Rate £34</i>		
Risk Assessment	£ 500.00	£ 500.00
Sampling	£ 100.00	£ 100.00
Investigation	£ 100.00	£ 100.00
Granting an Authorisation	£ 100.00	£ 100.00
Analysis - Regulation 10	£ 25.00	£ 25.00
Check Monitoring - Commercial and Public Supplies	£ 100.00	£ 100.00
Audit Monitoring - Commercial and Public	£ 500.00	£ 500.00
Environmental Protection Act 1991b		
Scheduled Processes - (Class B – Statutory Fee)		
Inspection of Housing Premises for Immigration purposes (Class A – Fee Discretionary)	£285.00	£293.00
House in Multiple Occupation (HMO) Licence NEW		£609.00
HMO Licence NEW - assisted application		£812.00
HMO Licence RENEWAL		£306.00
HMO Licence RENEWAL assisted		£442.00
<i>Fees for Information – per hour rate, minimum two hour charge (Class A – Fee Discretionary)</i>		
Environmental Info Individual, Non Commercial	£39.00	£40.00
Commercial and Government	£70.00	£72.00
Civil Actions (Class A – Fee Discretionary)	£70.00	£72.00
Safety Certification and administration	£70.00	£72.00

Notes
No Licensed premises in the district
Challengeable fee - no defence for the authority on increase
New fee to facilitate seasonal trading such as Ice Cream vendors
Separate listing for Wokingham
Separate listing for Wokingham
Applies to both LAs
Minimum charge £34, simple risk assessment and report typically 5 hours
Charge for a visit, taking a sample and delivering it to the laboratory. Typically 2.5 hours of officer time
Carried out in the event of a test failure, can be substituted by the risk assessment - this does not include any required analysis costs.
Application by the owner of a supply for permission to breach a standard temporarily whilst remedial work is carried out - hrly rate applies
Where a supply provides <10m ³ /day or serves <50 people and is used for domestic purposes - hrly rate applies
Check monitoring is carried out to ensure the water complies with the standards - hrly rate applies
Additional parameters sampled less often to ensure the water complies with all safety standards - Hrly rate applies
Statutory - no increase
Statutory - no increase
new fee - discounts for second and subsequent properties available upon request.
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new 2011

Description	2012/13 Fee	2013/14 Proposed Fee
<i>Taxi Licenses – (Class A – Fee Discretionary)</i>		
Vehicle – New	£157.00	£157.00
Vehicle – Renewal of Licence	£157.00	£157.00
Replacement Plate	£38.00	£38.00
Transfer of Ownership	£105.00	£105.00
Driver – 3 year Licence	£251.00	£251.00
Replacement Badge	£38.00	£38.00
Replacement Licence	£38.00	£38.00
Demand Survey Recharge	£17.00	£17.00
HC Knowledge Test (per test)	£69.00	£69.00
Criminal Records Disclosure	£60.00	£60.00
<i>Medical (PH & HC)</i>	n/a	n/a
<i>Change of Address (PH & HC)</i>	£12.00	£13.00
<i>Private Hire Vehicles – (Class A – Fee Discretionary)</i>		
Operator – New and renewal 1-4 vehicles	£176.00	£176.00
Operator – New and renewal 5-9 vehicles	£282.00	£282.00
Operator - New and renewal 9+ vehicles	£439.00	£439.00
Vehicle – New	£148.00	£148.00
Vehicle – Renewal	£148.00	£148.00
Replacement Plate	£38.00	£38.00
Transfer of Ownership	£105.00	£105.00
Driver – 3 year Licence	£251.00	£251.00
Replacement Badge	£38.00	£38.00
Replacement Licence	£38.00	£38.00
PH Knowledge Test (per test)	£69.00	£69.00
Dual Driver Licence	£251.00	£251.00
Heritage		
Shaw House - Heritage Service Fees and Charges		
Adult	£3.75	£4.50
Child (aged 5-16)	£1.90	£2.25
Concession (over 60s, not in employment)	£3.00	£3.60
Adult (with WB residents card)	£3.40	£4.00
Child (with WB residents card)	£1.70	£2.00
Concession (with WB residents card)	£2.70	£3.30
Family (2 adults + up to 3 children)	£9.90	n/a
Family of 4		£11.00
Family of 5		£12.50
Family of 6		£14.00
Group Visit (15+ adults)	£2.90	£2.90
Group Visit (15+ children)	£1.50	n/a
Group Tour (15+ people)	£6.55	6.55 per person
Season Ticket (2 adults)	£21.00	£20.00
Season Ticket (Family - up to 6 people, 1 of which must be under 16)	£34.50	£30.00
Shaw House - Room Hire Charges - per hour		
West Berkshire Council	£14-£22	£18-£22
Registered Charity	£17.50 - £27.50	£18.00 - £28.00
Public Sector and Community use	£21.00 - £33.00	£22.00 - £34.00
Commercial use	28.00 - 44.00	£29.00 - 45.00

Notes
Both sets of fees (West Berks and Wokingham) to be reviewed 13/14
Decision by Licensing Committee has removed EHL as intermediary.
Both sets of fees (West Berks and Wokingham) to be reviewed 13/14

Description		2012/13 Fee	2013/14 Proposed Fee	Notes
West Berkshire - Archaeological Archive Box Fee				
Standard Box (470mm x 270mm x 170mm)		£25.00	£25.00	Charge is paid by depositor of behalf of commercial client
Half box		£12.50	£12.50	Charge is paid by depositor of behalf of commercial client
Paper archive box		£8.00	£8.00	Charge is paid by depositor of behalf of commercial client
Plan/drawing sheet		50p	50p	Charge is paid by depositor of behalf of commercial client
Archaeology - Historic Environment Record Charges				
A4 computer print out (b/w) HER Data		10p	10p	Charge set to match A4 photocopying
A4 computer print out (colour) HER data		£1.00	£1.00	Charge set to match A4 photocopying
A3 computer print out (colour) HER Data		£1.60	£1.60	Charge set to match A4 photocopying
Research charges - HER enquiries		Hourly rate of £100 exc. VAT with a minimum of £60 exc. VAT for the first half hours	Hourly rate of £100 exc. VAT with a minimum of £60 exc. VAT for the first half hours	Charges are calculated to compensate the Council for the staff time utilised to provide information for commercials or very large enquiries
Heritage Service - Use of Image Collection				
If supplied for private personal use only the image production fee is payable. Images supplied for publication incur both an image production fee and a reproduction charge.				
Image Production Fee				
Photo Print - up to A6		£5.00	£5.00	
Photo Print - up to A5		£10.00	£10.00	
Photo Print - up to A4		£15.00	£15.00	
Laser Scan - up to A4		£5.00	£5.00	
Digital Scan - to CD		£15.00	£15.00	Charge for single image; additional images @ £5.00 each
Digital Scan - to CD - Discounted rate for West Berkshire non-profit making organisations		Free	Free	Provide on CD to be returned to Museum (refundable deposit).
Reproduction Charges				
Up to full page, B&W or Colour		£40.00	£40.00	Single non-exclusive use one country, one language; plus 50% for multiple countries & languages
Up to Full Page B&W or Colour - Discounted rate for West Berkshire non-profit making organisations		£15.00 one image; £5.00 for all subsequent images	£15.00 one image; £5.00 for all subsequent images	Plus copy of publication for museum library. No charge for partnership projects, joint publications, etc.
Cover (front or back)		£75.00	£75.00	
Cover (front or back) - Discounted rate		30.00 one image	30.00 one image	
Local Publication		£15.00	£15.00	Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc.
Local Publication - Discounted rate for West Berkshire non-profit making organisations		£15.00 one image; £5.00 for all subsequent images	£15.00 one image; £5.00 for all subsequent images	Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc.
Academic Publication		£30.00	£30.00	Non-commercial, eg university or college
Academic Publication, etc - Discounted rate for West Berkshire non-profit making organisations		£15.00 one image; £5.00 for all subsequent images	£15.00 one image; £5.00 for all subsequent images	Plus copy of publication for Museum library. No charge for partnership projects, joint publications, etc.
Magazine or Newspaper		£40.00	£40.00	Commercial
Advertising or Brochure		£75.00	£75.00	
Exhibition Use		£40.00	£40.00	For non-partner museums, etc; no charge for partnership projects, outreach projects, etc. Including on-site interpretation panels
Exhibition Use - Discounted rate for West Berkshire non-profit making organisations		£30.00 one image £10.00 for all subsequent images	£30.00 one image £10.00 for all subsequent images	No charge for partnership projects, outreach projects, etc.
Website		£75.00	£75.00	One year licence, on any page of website

Description	2012/13 Fee	2013/14 Proposed Fee			Notes
Hire charges (Residents Card Holders)					
Gold Star (new titles) DVDs	£3 per week	£3 per week			
Music CDs	£1 per week	£1 per week			
U Cert DVDs	£1 per week	£1 per week			
Other Cert DVDs	£2 per week	£2 per week			
Playstation 3 Games	£4 per week	£2 per week			This is old stock and therefore a reduced price is being suggested.
Xbox 360 games	£4 per week	£2 per week			This is old stock and therefore a reduced price is being suggested.
Wii games	£4 per week	£2 per week			This is old stock and therefore a reduced price is being suggested.
PC Games	£2 per week	£2 per week			
Playstation 1 and 2 games	£2 per week	£2 per week			
Hire charges (Non Card Holders)					
Gold star (new titles)DVDs	£3.30 per week	£3.30 per week			
Music CDs	£1.10 per week	£1.10 per week			
U Cert DVDs	£1.10 per week	£1.10 per week			
Other Cert DVDs	£2.20 per week	£2.20 per week			
Playstation 3 Games	£4.40 per week	£2.20 per week			
Xbox 360 games	£4.40 per week	£2.20 per week			
Wii games	£4.40 per week	£2.20 per week			
PC Games	£2.20 per week	£2.20 per week			
Playstation 1 and 2 games	£2.20 per week	£2.20 per week			
Leisure Centre Fees and Charges					
	WBC Card	Non WBC Card	WBC Card	Non WBC Card	
	2012/13 Fee	2012/13 Fee	2013/14 Fee	2013/14 Fee	
West Berkshire Card -Resident	Free		Free		
West Berkshire Card - Non resident		£20.00		£20.00	
Swimming					
Adult	£3.30	£3.70	£3.40	£3.80	
Junior	£2.10	£2.30	£2.15	£2.35	
Early Morning Swim					
Adult	£2.55	£2.80	£2.60	£2.85	
Junior	£1.45	£1.60	£1.50	£1.65	
Gym					
Casual User	£6.70	£7.40	£6.90	£7.60	
Casual User Induction	£15.00	£20.00	£15.00	£20.00	
Classes	£5.20	£5.80	£5.30	£6.00	
Activity for Health - GP Referral	£2.90	£3.15	£3.00	£3.25	
Monthly Direct Debit	£35.00	£38.00	£36.00	£39.00	
Hall Hire/Sports					
Full Sports Hall (4 courts) - adult	£41.00	£46.00	£41.00	£46.00	
Full Sports Hall (4 courts) - Junior	£21.00	£24.00	£21.50	£24.50	
Badminton Court - adult	£8.25	£9.30	£8.40	£9.45	
Badminton - Junior	£5.25	£5.80	£5.30	£5.90	
Squash Court - adult	£9.50	£10.60	£9.70	£10.80	
Squash Court - junior	£3.40	£3.90	£3.60	£3.90	
Concession					
Gym	£3.15		£3.20		During concessionary periods
Swimming/Badminton/Squash/Table Tennis	£1.65		£1.70		During concessionary periods

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